



Agarwal Public School, Nava Raipur
 Plot B-4, Sector-28, Nava Raipur, Atal Nagar (CG)
 Affiliated to CBSE No. 3330269
 School Code : 15782

**PROSPECTUS &
 REGISTRATION FORM
 FOR ADMISSION
 GENERAL CATEGORY**
 (To be filled in Block Letters)

Admission in Session : _____ Class : _____

Gender : Boy : Girl : (✓any one)

Full Name of Student (Name) :
 (Max. 32 Character) (Surname):

Aadhar No. (Mandatory) :
 (enclose self attested photocopy)

Samagra ID (if available)*

Father's Name (Name) :
 (Max. 32 Character) (Surname) :

Aadhar No. (Required) :
 (enclose self attested photocopy)

Mother's Name (Name) :
 (Max. 32 Character) (Surname) :

Aadhar No. (Required) :
 (enclose self attested photocopy)

Date of Birth : Date Month Year

Place of Birth : Nationality : Mother Tongue :

Religion(✓any one) : Hindu Muslim Sikh Christian if other : (Please specify).....

Caste Category : General Schedule Caste(SC) Schedule Tribe(ST) Other Backward Class (✓any one)

Name of Caste : Name of Sub-caste :

Name of Minority : N.A. Muslim Sikh Christian Jain Buddha Parsi (✓any one)

Handicapped : N.A. Autistic Blind Deaf Handicapped Dyslexic Spastic

Vaccinated : Yes No (✓any one) Blood Group :

Father's Occupation :

Parent's Annual Income Rs. :

Full Postal Address :
 (Residence)

Phone No. : STD Code : Office :
 STD Code : Residence :

Father's Mobile No. : WhatsApp No.

Mother's Mobile No. : WhatsApp No.

Father's e-mail ID :

Mother's e-mail ID :

Guardian's Name :

Relationship :

Full Postal Address :
 (Residence)

Guardian Mobile No.: + 9 1

Guardian Phone No. : STD Code : Number :

Guardian e-mail ID :

Recent Coloured
 Passport Photograph
 of the Student

 (attach 3 extra
 photographs with
 this form)

Last School attended : Name : Place :
 (if any) : Affiliated to : Class attended : Medium :
 Whether studied in this school in the past : Yes No (✓ any one)
 if yes, specify Academic Session : From to Scholar No. :

Documents to be submitted according to admission in Class with this form.

After depositing the requisite fee/charges; the student will get a **Provisional Admission** and then can attend the classes (**Allow to Sit**). After that the Document as mentioned below has to be submitted in school for Scholar Allotment within stipulated time. If fails to do so the **Provisional Admission** will be treated as cancelled.

Compliance for Scholar Allotment Rules Regulation system and procedure as below :-

Self attested copy required for scholar allotment.

S. No.	Classes	Birth Certificate	Aadhar Card of Student	Samagra ID of Student (if available)	Caste Certificate (if available)	Previous Class Passed Marksheet	Original Transfer Certificate
1.	Nursery	Yes	Yes	Yes	Yes	NA	NA
2.	KG-1 to 1st	Yes	Yes	Yes	Yes	Yes (if available)	Yes (if available)
3.	2nd to 8th	No	Yes	Yes	Yes	Yes	Yes
4.	9th & 11th	No	Yes	Yes	Yes	Yes	Yes
5.	10th & 12th	No	Yes	Yes	Yes	Yes	Yes

Note:

CLASS 2ND TO 12TH FOR EACH AND EVERY CLASS STUDENT

1. CBSE/ICSE सम्बन्धता प्राप्त School की Marksheet एवं Transfer Certificate (TC) पर Affiliation क्रमांक एवं School Code No. होना आवश्यक हैं, Online इसका Verification किया जायेगा। सही होने पर मान्य होगा, और सही होने पर TC पर Counter Sign की आवश्यकता नहीं हैं।
2. Chhattisgarh State/Other State से सम्बन्धता प्राप्त School की Marksheet एवं Transfer Certificate (TC) पर स्कूलो का affiliation no. या DISE कोड नंबर आवश्यक है ताकि इसे DISE कोड से वेरिफिकेशन किया जा सके। Chhattisgarh affiliated स्कूलो में Counter Sign की आवश्यकता नहीं हैं, अन्य प्रदेश से सम्बंधित affiliated स्कूलो को सम्बंधित DEO (District Education Officer) से Counter Sign करवाकर लाना आवश्यक हैं।
3. Data of previous school T. C. is only applicable for all school records.
4. Subject selection form for admission in class 11th (Selection of Stream- Commerce/PCM/PCB along with optional subject) is mandatory before starting of classes.
5. 'Provisional Admission' means attending the classes by student will be allowed till the time compliance is not done.
6. In case of non-compliance/non-submission of the documents within the stipulated time period due to any reason whatsoever the 'Provisional Admission' will be treated as cancelled and the student will be discontinued from the classes and paid fee/charges will not be refunded

Declaration

I have carefully read and understood the rules and regulations mentioned in the school prospectus & registration form and information like; school timings, tuition fee, applicable charges, uniform, books, note-books, and other stationery items etc. and I shall abide by the same. School reserves the right to change as mentioned above whenever required.

I have carefully read and understood admission procedure for provisional admission and as and when my child gets selected we will deposit the fee and required documents in stipulated time. After then, admission will be confirmed and finally proceed for scholar number allotment.

घोषणा-पत्र

हम आवेदनकर्ता शपथपूर्वक कथन (घोषणा) करते हैं कि Registration Form for admission में दी गई जन्म दिनांक, धर्म, जाति, उपजाति, अल्पसंख्यक, विकलांगता, वार्षिक आय इत्यादि की जानकारी पूर्णतः सत्य होकर सही है। उपरोक्त जानकारी व संलग्न दस्तावेजों में कोई त्रुटि/विसंगति पाई जाती है तो हम माता/पिता व्यक्तिगत/सम्मिलित रूप से पूर्णतः जवाबदेह होंगे। गलत जानकारी के लिए स्कूल किसी भी प्रकार से जवाबदेह नहीं होगा।

उपरोक्त समस्त जानकारी हमने पूरे होशोंहवास में, पढ़कर, समझकर सही-सही दी है एवं हस्ताक्षर किये हैं तथा स्व-प्रमाणित दस्तावेज प्रस्तुत कर रहे हैं। पृष्ठ के पीछे दी गई नियमावली हमने पढ़कर समझ ली है एवं वह हमें पूर्णतः मान्य होकर हमारे ऊपर बंधनकारक होंगी।

Date : Mother's Signature : Father's Signature :

(For Office use Only)

Registration Form for Admission

Admission ID Code No. Session Class

Registration No. (Admission) :

Admission For : Day Scholar Optional Bus Facility Yes No

Boarder

Scholar No. Date :

Optional Registration Form Attached :

Scholar Allotted in Fox Pro

Information entered into Fox pro

By Dated : Sign:.....


By Dated : Sign:

Signature of Manager

Signature of Principal

CODE OF CONDUCT


The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during additional academic activity, co-curricular and sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc (whichever and whenever applicable).

1. You all are under CCTV Surveillance. 
2. Every student must be in prescribed school/ sports uniform and wear applicable Id card of current session.
3. Personal hygiene, attendance & punctuality.
4. Behaviour, good manners, language and conduct.
5. Respect for others, for the school, its property and image.
6. Adhering to school rules & regulations in all areas.
7. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
8. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether on school campus or outside the campus.
9. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.


In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Bye-Laws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

In spite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during additional academic activity, co-curricular and sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc., School will not be responsible for the same. However, School will take appropriate action against the concerning person / persons under the purview of law.

Boarder's Rules & Regulations

1. You all are under CCTV Surveillance. 
2. Every Boarder student must be in prescribed school/ sports uniform and wear applicable Id card of current session.
3. Parents & students are advised to strictly follow reporting/departure as per schedule & time given by the school to maintain the discipline of the hostel.
4. Parents have to send all the item & hostel/school uniform at the time of reporting of their child in the hostel (as applicable)
5. Parents must deposit the Hostel Registration Form, medical history sheet & recent passport size photograph at the time of reporting of their child in the hostel.
6. For the sake of safety & security, parents are requested to comply with biometric systems by providing face/fingers ID of father, mother, local guardian & students.
7. Hostel facility cannot be taken/withdrawn in the mid session.
8. Cost of any damage done to the school property by students will be incurred from them.
9. Parents and students are advised to maintain decorum while interacting with the hostel staff.
10. Any complaint regarding hostel facility should be made to the school authorities in writing.
11. Parents are requested not to offer any bribe/gift to the hostel staff.
12. School reserves the right to revise the hostel fee and charges from time to time as per their discretion.

Bus Rules & Regulations

1. You all are under CCTV Surveillance and GPS tracking system. 
2. Bus facility is available on optional basis on the prescribed bus routes and stops.
3. Bus fee can be paid in installments. The facility will be provided only on timely deposition of bus fee.
4. After the timely deposition of bus fee a bus pass may be issued term wise to the students. It will be mandatory for the students who want to avail bus facility to carry the bus pass, entry in bus will not be possible without bus pass.
5. Bus areas and stops will be decided by the school taking care of all traffic rules. The school bus will not violate any traffic rules under any circumstances.
6. Travel time for your ward may delay during arrival or departure due to traffic rules and repair/ renovation of roads (Road partition).
7. The School reserves the right to decide/change bus stop, route timing, increase route or withdraw the facility partially or fully.
8. Bus facility is provided at traveller's risk.
9. Cost of any damage by students while travelling in bus will be borne by parents.
10. Parents and students are advised to maintain decorum while interacting with bus drivers and conductors.
11. Any complaint regarding bus facility should be made to the school authorities in writing.
12. Parents are requested not to offer any bribe/gift to drivers and conductors.
13. Parents are requested not to handover any types of fees in the form of cheque or cash to the bus drivers or conductors. All fee should be paid at the school office or online and obtain the receipt.
14. Students should reach their respective bus stop 10 minutes before their scheduled time.
15. School reserves the right to revise the bus charges from time to time as per their discretion.
16. Bus facility can not be taken/withdrawn in mid session.



APPLICATION CUM REGISTRATION FORM FOR OPTIONAL BUS FACILITY
(वैकल्पिक बस सुविधा हेतु आवेदन / पंजीयन)

Sr. No. : APSNR/BA/24-25/____

Date : _____

To,
Agarwal Public School Nava Raipur,
Plot B-4, Sector -28, Nava Raipur,
Atal Nagar, (C.G.) - 492015

Name of the Student : _____ Admission in Class: _____

Date of Birth : _____ Age: Year Month

Gender (✓ any one) : Boy Girl Student ID No. (if any) _____

Father's Name : _____

Mobile No. : +91_____ WhatsApp No. +91_____

Address (पता) : Flat/ House No. _____ Floor No. (if any) _____
(फ्लैट नंबर / मकान नंबर) (मंजिल)

Name of Building _____ Name of Tower (if any) _____
(भवन का नाम) (बहुमंजिला भवन नाम)

Colony / Mohalla Name & No. _____
(कॉलोनी / मोहल्ला का नाम एवं नंबर)

Name of Road _____
(सड़क का नाम)

Landmark : _____
(सीमाचिह्न)

Village/City Name _____
(गांव/शहर का नाम)

ON PARENTS REQUEST :-

Bus Stop Name & Landmark _____ Bus Stop Code No. _____

Name of Area _____ Area Code _____

APPROVED BY SCHOOL AND AGREED BY PARENTS AS BELOW :-

Arrival Trip No. _____ Departure Trip No. _____

Bus Route No. _____ Bus Route Name _____

Bus Stop Name & Landmark _____ Bus Stop Code No. _____

Name of Area _____ Area Code _____

Parents Signature _____

Transport Incharge Signature _____

उपरोक्त वैकल्पिक बस सुविधा हेतु दिए गए मेरे आवेदन के आधार पर स्कूल के ट्रांसपोर्ट विभाग एवं ऑफिस में आपसी सहमति से बस स्टॉप Name/Code No. एवं एरिया Name/Code No. निर्धारित किया गया है। और मुझे इस बात का संज्ञान हैं की सत्र के दरमियान मुझे बस की सुविधा नहीं मिल सकती और नाही मुझे बस सुविधा छोड़ने का विकल्प है, एवं मैने पिछले पृष्ठ पर दिए गए बस सम्बंधित नियमावली समझ एवं पढ़ ली है, जो मुझपर बंधन कारक होकर बाध्य है।

Accept / Reject by School Authority : _____

Name & Parents Signature

(For Office Use Only)

Admission ID Code No. - _____ Registration No. _____

Scholar No. - _____ Class _____ Gender (✓ any one) : Boy Girl

Receipt No. Date Amount

APPROVED BY SCHOOL

Arrival Trip No. _____ Departure Trip No. _____

Bus Route No. _____ Bus Route Name _____

Bus Stop Name & Landmark _____ Bus Stop Code No. _____

Name of Area _____ Area Code _____

Information Entered into FoxPro by Dated Sign.....

PTO

BUS RULES & REGULATIONS

- You all are under CCTV Surveillance and GPS tracking system.
- Bus facility is available on optional basis on the prescribed bus routes and stops.
- Bus fee can be paid in installments. The facility will be provided only on timely deposition of bus fee.
- After the timely deposition of bus fee a bus pass may be issued term wise to the students. It will be mandatory for the students who want to avail bus facility to carry the bus pass; entry in bus will not be possible without bus pass.
- Bus areas and stops will be decided by the school taking care of all traffic rules. The school bus will not violate any traffic rules under any circumstances.
- Travel time for your ward may delay during arrival or departure due to traffic rules and repair/renovation of roads (Road partition).
- The School reserves the right to decide/change bus stop, route timing, increase route or withdraw the facility partially or fully.
- Bus facility is provided at traveller's risk.
- Cost of any damage by students while travelling in bus will be borne by parents.
- Parents and students are advised to maintain decorum while interacting with bus drivers and conductors.
- Any complaint regarding bus facility should be made to the school authorities in writing.
- Parents are requested not to offer any bribe/gift to drivers and conductors.
- Parents are requested not to handover any types of fees in the form of cheque or cash to the bus drivers or conductors. All fees should be paid at the school office or online and obtain the receipt.
- Students should reach their respective bus stop 10 minutes before their scheduled time.
- School reserves the right to revise the bus charges from time to time as per their discretion.
- Bus facility cannot be taken/withdrawn in midsession.

बस नियमावली

- आप सभी सी सी टी वी की निगरानी और जी पी एस ट्रेकिंग सिस्टम के अधीन है।
- वैकल्पिक बस सुविधा के आधार पर बस स्टॉप के अनुसार ही बस सुविधा प्रदान की जाएगी।
- बस फीस का भुगतान किस्तों में निर्धारित है। भुगतान समय पर करने पर ही बस सुविधा प्रदान की जाएगी।
- बस फीस का भुगतान समय पर करने के पश्चात् ही विद्यार्थी को बस पास जारी किया जायेगा एवं बस सुविधा लेने वाले प्रत्येक विद्यार्थी को प्रतिदिन बस पास लेकर आना अनिवार्य होगा, बिना बस पास के बस में प्रवेश नहीं दिया जायेगा।
- विद्यार्थी का बस एरिया और स्टॉप ट्रैफिक नियमों के अंतर्गत ही स्कूल द्वारा निर्धारित किया जायेगा।
- ट्रैफिक नियमों और शहर के नवीनीकरण (रोड पार्टिशन) की वजह से बस के एरिया और रुट में असुविधा होने से विद्यार्थी को आने या जाने में अधिक समय लग सकता है।
- विद्यार्थियों के लिए बस रुट, बस स्टॉप एवं स्टॉप टाइमिंग आदि निर्धारित करने एवं आवश्यकतानुसार किसी भी समय उसमें परिवर्तन करने, बस रुट बढ़ाने अथवा संपूर्ण बस सुविधा आंशिक या पूर्ण रूप से वापस लेने का अधिकार स्कूल प्रबंधन के पास सुरक्षित है।
- स्कूल द्वारा यात्री की खुद की जिम्मेदारी पर ही बस सुविधा प्रदान की जाएगी।
- यात्रा के दौरान विद्यार्थी द्वारा बस संपत्ति में किसी भी प्रकार की क्षति की पूर्ति संबंधित विद्यार्थी द्वारा ही वसूल की जाएगी।
- विद्यार्थियों एवं उनके पालकों से अनुरोध है कि बस ड्राइवर एवं कंडक्टर से बात करते समय अपनी गरिमा बनाए रखें।
- बस से संबंधित कोई भी शिकायत स्कूल अधिकारी को लिखित रूप में दी जाना अनिवार्य है।
- पालकों से अनुरोध है कि वे बस ड्राइवर अथवा कंडक्टर को किसी प्रकार का गिफ्ट या रिश्वत देने का प्रयास न करें।
- पालकों से अनुरोध है कि वे बस ड्राइवर अथवा कंडक्टर को बच्चे की फीस चेक या केश किसी भी रूप में न दें। फीस का भुगतान स्कूल ऑफिस में ही करके उचित रसीद प्राप्त करें।
- विद्यार्थी निर्धारित टाइमिंग से कम से कम 10 मिनट पहले अपने स्टॉप पर पहुँच जाएँ।
- आवश्यकतानुसार समय समय पर बस की फीस बढ़ाने/घटाने का अधिकार स्कूल प्रबंधन के पास सुरक्षित है।
- सत्र के बीच में बस सुविधा लेने या छोड़ने का कोई प्रावधान नहीं है।

मैंने उपरोक्त वर्णित नियमों को अच्छी तरह पढ़कर समझ लिया है।

हस्ताक्षर _____

नाम _____